

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, November 14, 2023

1. Call to Order – President Jennifer Wilwert called the meeting to order. Board members present were: Jen Garms, Bob Griffith, Susanne Hankey, Matthew Wilke, Joe Minor and Kim Warpinski. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Garms moved to approve the agenda. Griffith seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Wilke moved to approve the October minutes. Hankey seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Garms moved to approve the payment of bills with the addition of the Times Register amount. Hankey seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Hiring New Director: Interview questions were reviewed and discussed along with the four applications. Three of the applicants will be interviewed by the Interview Committee for the position.
 - b. Job Ad for Director Position: The ad will not be run again.
8. New Business
 - a. NE Iowa Humane Society Request for Microchip/Nail Trim Event at Library: If they contact the library again, a summer outdoor event will be suggested.
 - b. Enrich Iowa Funds: There are \$1,549.93 in funds which need to be used by June 2024. Various suggestions were made and we will discuss again at a later meeting.
 - c. Trustee Training: Intellectual Freedom Responsibilities– Reviewed.
9. Friends of the Library Report – Reviewed October minutes.
10. Public Comments – None.
11. Adjournment – Griffith moved to adjourn the meeting at 6:03 PM. Warpinski seconded. Motion carried. Next meeting is scheduled for December 12, 2023 at 5:00 PM, with the addition of a special meeting to approve the hire of a new director if needed.

Respectfully submitted,
Kim Warpinski, Secretary/Treasurer