

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, September 12, 2023

1. Call to Order – President Jen Wilwert called the meeting to order. Board members present were: Jennifer Garms, Matthew Wilke, and Kim Warpinski. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Garms moved to approve the agenda. Wilke seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Wilke moved to approve the August minutes. Garms seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Garms moved to approve the payment of bills with the addition of the Norby's bill. Warpinski seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Discussion of Job Ad for Director Position - Updated ad was approved. Will review proof of newspaper ad at October meeting before it runs in the October 18th Times Register Paper.
8. New Business
 - a. Select Interview Committee - Will table until October meeting when more boardmembers are present.
 - b. Iowa Public Library General Information Survey - Reviewed
 - c. Trustee Training: Trustee's Handbook, Chapter 4 - Reviewed
9. Friends of the Library Report – Reviewed August minutes.
10. Public Comments – None.
11. Adjournment – Garms moved to adjourn the meeting at 5:55 pm. Wilwert seconded. Motion carried. Next meeting is scheduled for October 10, 2023 at 5:00 pm.

Respectfully submitted,

Kim Warpinski, Secretary/Treasurer