

Elkader Public Library Board of Trustees

Regular Board Meeting – Wednesday, March 9, 2022

1. Call to Order – President Jennifer Wilwert called the meeting to order. Board members present were: John Gnagy (via Zoom), Bob Griffith, Susanne Hankey, Joe Minor, and Kim Warpinski. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Griffith moved to approve the agenda. Hankey seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Minor moved to approve the February minutes. Hankey seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Warpinski moved to approve the payment of bills with the Gopher Sports addition and Alpine when it arrives. Griffith seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Library Director Evaluation Forms – The board discussed the various evaluation forms and agreed on Guttenberg’s Library Director Evaluation Form. Pope will look for a Word Document of the form and see if any changes need to be made.
 - b. Windows in Children’s Room – Windows have been ordered. The Foundation paid the 25% down needed to place order. Three contractors were recommended by the board for the installation of the windows, Pope will contact them.
 - c. LED Light Transition Cost Estimates – The Board discussed the quotes received from Northeast Iowa Mechanical and Kregel Electric. Minor moved to go with Northeast Iowa Mechanical. Griffith seconded. Motion carried.
8. New Business
 - a. Review/Revise Expenditures Policy – Gnagy moved to mark the Expenditures Policy as reviewed. Wilwert seconded. Motion carried.
 - b. Trustee Training: Trustee Handbook, Chapters 11-12 – Reviewed.
 - c. Eagle Point Solar – City Hall sent over information about Eagle Point Solar possibly installing solar panels. The board will review the information and discuss at the next meeting.
9. Friends of the Library Report – Reviewed February minutes.
10. Public Comments – None.
11. Adjournment – Hankey moved to adjourn the meeting at 5:47 PM. Minor seconded. Motion carried. Next meeting is scheduled for April 12, 2022 at 5:00 PM.

Respectfully submitted,
Kim Warpinski