

# Elkader Public Library Board of Trustees

## Regular Board Meeting – Tuesday, June 8, 2021

1. Call to Order – President Frank Phippen called the meeting to order. Board members present were: Jennifer Wilwert, Bob Griffith, Kim Warpinski, Susanne Hankey, and Jennifer Garms. Also in attendance was Library Director Lisa Pope and Joe Minor.
2. Approval of the Agenda – Griffith moved to approve the agenda. Hankey seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Wilwert moved to approve the May minutes. Warpinski seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Garms moved to approve the payment of bills. Phippen seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
  - a. Reopening/Pandemic Plan – Wilwert moved to continue in Phase 3 with staff having the choice to wear a mask and to no longer quarantine books. Garms seconded. Motion carried.
  - b. Library Custodian – Sherry Sprosty was hired with a starting wage of \$14.00 per hour.
8. New Business
  - a. American Rescue Plan Act (ARPA) Grant – Grant applications for in the amount of \$5000 are due in July. The Board discussed items that would be useful.
  - b. Automatic Door Inspection Agreement – The Board reviewed the proposal, but chose not to move forward.
  - c. Library Board Officer Election – Garms moved to approve the slate: Wilwert for President, Gnagy for Vice-President, and Garms for Secretary/Treasurer. Hankey seconded. Motion carried.
  - d. New Library Board Member – Joe Minor will replace Frank Phippen.
  - e. Trustee Training: State Library Website – Reviewed.
  - f. Next-Door Building for Sale – Phippen called the realtor and we are unable to line up a tour of the building.
9. Friends of Library Report – Reviewed the May minutes.
10. Public Comments – None.
11. Adjournment – The President declared the meeting adjourned at 6:19 PM. Next meeting is scheduled for July 13, 2021 at 5:00 PM.

Respectfully submitted,  
Jennifer Garms, Secretary