

Elkader Public Library Board of Trustees

Regular Board Meeting – Tuesday, May 11, 2021

1. Call to Order – President Frank Phippen called the meeting to order. Board members present were: Jennifer Wilwert, John Gnagy, Bob Griffith, Kim Warpinski, Susanne Hankey, and Jennifer Garms. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Garms moved to approve the agenda. Hankey seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Garms moved to approve the April minutes with date change. Griffith seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Griffith moved to approve the payment of bills. Hankey seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Reopening/Pandemic Plan – After discussion, we will remain in Phase 3.
 - b. Landscaping – Elkader Greenhouse is working on the outside landscaping. Pope will reach out to let them know that their bid was late.
 - c. Next-Door Building for Sale – Phippen called the realtor and asked for the listing price (\$499,000). We will try to line up a tour of the building.
 - d. Hiring Library Custodian – Notice was posted on Facebook and will run in the newspaper. Custodian services will be covered for May.
8. New Business
 - a. Welcome New Library Board Member – Kim Warpinski has replaced Jade Beck.
 - b. June: Trustee Term Expiration and Officer Election – Hankey is willing to serve. Phippen wishes to step down. Officer elections will occur next month.
 - c. Trustee Training: Kernels – Reviewed.
9. Friends of Library Report – Reviewed the April minutes.
10. Public Comments – None.
11. Adjournment – The President declared the meeting adjourned at 6:03 PM. Next meeting is scheduled for June 8, 2021 at 5:00 PM.

Respectfully submitted,
Jennifer Garms, Secretary