

**Elkader Public Library Board of Trustees**  
**Regular Board Meeting – Wednesday, February 13, 2024**

1. Call to Order – President Jen Wilwert called the meeting to order. Board members present were: Bob Griffith, Susanne Hankey, Joe Minor, Matthew Wilke, Jen Garms and Kim Warpinski. Also in attendance were Library Director Alexandra Bomhoff.
2. Approval of the Agenda – Garms moved to approve the agenda with the addition of “Reflection” as item “G” under New Business. Warpinski seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Griffith moved to approve the January minutes. Minor seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Garms moved to approve the payment of bills. Wilke seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
  - a. Social Media Policy – Reviewed and made minor adjustments to punctuation. Hankey moved to approve the new policy with the corrections. Wilke seconded. The board voted and approved to adopt the new Social Media Policy.
8. New Business
  - a. Request from Hillcrest Services – City Hall gave approval for the addition of sharp boxes in the library bathrooms.
  - b. Webcam – Discussed and ultimately Garms moved not to approve the addition of an outdoor webcam to the library. Griffith Seconded. Wilwert will inform Mike McShane of our concerns and reasons for not approving camera.
  - c. Library Assistant Shift Opening – Someone is needed on Tuesday mornings and to cover other days on an as needed basis. Bomhoff will move forward with hiring someone when she feels it is needed.
  - d. Movie Screening License – Bomhoff discussed pricing. Will not move forward with a license at this time.
  - e. SSB 3131 – Senate study bill, which failed out of committee. Two other bills, HSB 678 and SSB 3168, passed out of subcommittee and the board was advised to review the potential impact these bills could have on the library.
  - f. Trustee Training: Library Bill of Rights and ALA Freedom to Read Statement – Reviewed
  - g. Reflection – Reviewed ideas for director’s office updates and private staff bathrooms. Bomhoff will keep in mind these future possibility and will inform the board if they are needed.
9. Friends of the Library Report – No minutes to review.
10. Public Comments – None.
11. Adjournment – Garms moved to adjourn the meeting at 6:00 PM. Hankey seconded. Motion carried. Next meeting is scheduled for March 12, 2024 at 5:00 PM.

Respectfully submitted,  
Kim Warpinski, Secretary/Treasurer