

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, November 12, 2024

1. Call to Order – President Jen Wilwert called the meeting to order. Board members present were: Susanne Hankey, Jen Garms, Joe Minor, Bob Griffith, Matthew Wilke and Kim Warpinski. Also in attendance was Library Director Alexandra Bomhoff.
2. Approval of the Agenda – Griffith moved to approve the agenda. Hankey seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Hankey moved to approve the October minutes. Minor seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Garms moved to approve the payment of bills with the understanding that Bomhoff will consult with the city in regard to budget amendments for bills that have been reimbursed. Wilke seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. 2025 Holiday Schedule: Warpinski moved to accept the proposed 2025 Holiday Schedule. Hankey seconded. Motion carried.
 - b. Strategic Plan: Minor moved to approve the proposed Strategic Plan with minor changes. Wilke seconded. Motion carried.
8. New Business
 - a. Meeting Room Chair Sales: Garms moved to put the money received from the sale of the old meeting room chairs into the Memorial Fund. Griffith seconded. Motion carried.
 - b. Step Stool for Tots: The suggestion was made to make a kids checkout area on the side of the desk nearest the children’s area so children can watch their books being checked out. Bomhoff will work on this.
 - c. Budget: The budget for the 2025-2026 fiscal year was discussed.
 - d. Trustee Training: Iowa Gift Law – Reviewed.
9. Friends of the Library Report – Reviewed October minutes.
10. Public Comments – None.
11. Adjournment – Garms moved to adjourn the meeting at 6:09 PM. Griffith seconded. Motion carried. Next meeting is scheduled for December 10, 2024 at 5:00 PM.

Respectfully submitted,
Kim Warpinski, Secretary/Treasurer